

INFORMATION FOR PARTNER UNIVERSITIES

GENERAL INFORMATION	
<b>Address</b>	Université de Picardie Jules Verne Chemin du Thil, 80000 Amiens
<b>Erasmus Code</b>	F AMIENS01
<b>OID</b>	E10200837
<b>Website university</b>	( <a href="https://www.u-picardie.fr/en">https://www.u-picardie.fr/en</a> (english) <a href="https://www.u-picardie.fr/">https://www.u-picardie.fr/</a> (french))
<b>International Office website</b>	<a href="https://welcome.u-picardie.fr/home/">https://welcome.u-picardie.fr/home/</a>

INTERNATIONAL OFFICE	
<b>Address</b>	Université de Picardie Jules Verne 11 rue des Francs Mûriers, 80000 Amiens
<b>Head of International Office</b>	Mr Veaceslav Grosu Contact : +33322827244 / <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>
<b>E+ Inter-Institutionnal Agreements</b>	Ms. Mélanie ALVES Contact : +3322825853 / <a href="mailto:melanie.alves@u-picardie.fr">melanie.alves@u-picardie.fr</a> / <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>
MAIN CONTACTS FOR MOBILITY	
<b>Student Mobility Coordinator (Incoming)</b>	Ms. Mélanie ALVES Contact : +3322825853 <a href="mailto:melanie.alves@u-picardie.fr">melanie.alves@u-picardie.fr</a> / <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>  Ms. Barbara DUMEIGE Contact : +3322827991 / <a href="mailto:barbara.dumeige@u-picardie.fr">barbara.dumeige@u-picardie.fr</a> / <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>  Ms. Elora MERCIER Contact : +3322827242 <a href="mailto:elora.mercier@u-picardie.fr">elora.mercier@u-picardie.fr</a> / <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>
<b>Student Mobility Coordinator (Outgoing)</b>	Ms. Olga SEKANE Contact : +3322827990 / <a href="mailto:olga.sekane@u-picardie.fr">olga.sekane@u-picardie.fr</a> / <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>  Ms. Naomi GRUIT Contact : +3322827990 / <a href="mailto:naomi.gruit@u-picardie.fr">naomi.gruit@u-picardie.fr</a> / <a href="mailto:dri@u-picardie.fr">dri@u-picardie.fr</a>

ACADEMIC INFORMATION		
<b>Course Catalogue</b>	<a href="https://www.u-picardie.fr/en/formation/notre-catalogue">https://www.u-picardie.fr/en/formation/notre-catalogue</a>	
<b>Courses modules</b>	It is possible to select and combine components from different faculties/departments.	
<b>Credit system &amp; exams</b>	60 ECTS per year – 30 ECTS per semester The minimum passing grade is 6/20. The maximum grade is 20/20	
<b>Transcript of records</b>	<p>The transcript of records will be sent to the students by email at the end of their stay on the following tentative dates :</p> <ul style="list-style-type: none"> <li>- 1st term students : February/beginning of March</li> <li>- 2<sup>nd</sup> term and FY students : June/ July</li> </ul>	
ACADEMIC CALENDAR		
<b>Semester Dates</b>	<b>Fall/Winter semester</b>	<b>Spring/Summer semester</b>
	1 September – 15 January	Mid-January – Mid May
<b>Lecture &amp; Course Period</b>	Generally : September to January	Generally : January to May
<b>Examination Period</b> <i>(depends on type of examination and faculty)</i>	Generally: December/January	Generally : May/June

NOMINATION INFORMATION		
<b>Nomination deadlines</b>	Fall/ Winter semester (Sep) or Full year: 1st May	Spring/Summer semester (Jan) : 1st October
<b>Summary of Nomination Process</b>	<p>Nominated student details should be sent directly from our partners.</p> <p>Information required includes name, email address, area of study, degree/major, current level of study and the time period they will be applying for.</p>	
APPLICATION INFORMATION		
<b>Application deadlines</b>	Fall/Winter semester (Sep) or Full year : 1st June	Spring/summer semester (Jan) : 1st November
<b>Summary of Application process</b>	<p>After they have been nominated by their home university, students will be provided with a link to our online application.</p> <p>Supporting documents required</p> <ul style="list-style-type: none"> <li>• Learning agreement</li> <li>• French courses (optional) courses form</li> <li>• Scan of valid passport (for non European students)</li> <li>• Accommodation application</li> </ul> <p>Once the documents have been examined and validated, students will receive their acceptance letter.</p>	

LANGUAGE REQUIREMENTS	
<b>Language Requirements</b>	<p>Exchange students do not have to pass an official language examination in French in order to qualify for enrollment at UPJV. We do, however, expect intermediate language proficiency in French <u>equivalent to B1 (ideally B2)</u> since not all departments offer courses in English. Please check with the departmental coordinators before you nominate the students.</p> <p><b>For students :</b> B1 in French and in English</p> <p><b>For staff :</b> B2 in french and in English</p> <p>For courses taught in English open to Erasmus+ students in all departments, the list is under progress and would be published in the website</p>
<b>French Language Courses</b>	UPJV's Language Center ( <i>Maison des Langues</i> ) offers French language & culture courses in different levels for exchange students which can be recognized with 8 ECTS.

ACCOMODATION	
<b>Student Dormitory</b>	<p>UPJV has a number of rooms reserved for exchange students to suit their needs and budget across our campuses.</p> <p>Housing is available and guaranteed in the University residences as long as students have submitted their complete housing applications within the deadline (same as deadline for study application)</p> <p>The international Office does not assist with finding private accommodation.</p> <p>Further information:  <a href="http://www.crous-amiens.fr">www.crous-amiens.fr</a></p>

HEALTH INSURANCE	
<b>Health Insurance Regulations</b>	<p>All students must hold a valid European Health Insurance Card (EHIC) or equivalent before coming to France.</p> <p>In addition, UPJV strongly encourages students to have travel insurance before coming to France.</p>

	<p><b>Non European students</b> : need to subscribe to <a href="#">the french social security system</a>.</p> <p>Further information : <a href="https://etudiant-etranger.ameli.fr">https://etudiant-etranger.ameli.fr</a></p>
--	--

<b>VISA</b>	
<b>Visa Information</b>	<p><b>European students</b> : do not need a visa to study or do an internship in France.</p> <p><b>Non European students</b> : need to obtain a visa to study, do research or do an internship to enter French territory.</p> <p>For visa and related questions, Students must contact the nearest embassy or consulate for detailed and updated information on the required documentation</p> <p>Obtaining the correct and valid visa and/or residence permit is the responsibility of the student</p>

<b>INCLUSION AND ACCESSIBILITY</b>	
<b>Special Needs</b>	<p>UPJV has facilities for students with a learning or physical disability. Disabled students can rely on the support services, which offer material, technical, and social aid.</p> <p>Further information : <a href="https://www.u-picardie.fr/vie-de-campus/services-pratiques-aux-etudiants/etudes-handicap">https://www.u-picardie.fr/vie-de-campus/services-pratiques-aux-etudiants/etudes-handicap</a></p> <p>Contact : <a href="mailto:handicap-etudiant@u-picardie.fr">handicap-etudiant@u-picardie.fr</a></p>

<b>FINANCIAL MATTERS</b>	
<b>Average expenses per month (in Euros)</b>	<p>Student average monthly expenses is approx. €600, included meals and transportation pass.</p> <ul style="list-style-type: none"> <li>▪ Accommodation: starting from about €260 for a place in a single room</li> <li>▪ Food : Average of €200.</li> </ul> <p>Shared kitchens are available on each floor of the student residences (kitchenware not provided).</p> <p>University restaurants and cafeterias on each campus.</p> <p>One restaurant always open on weekends and holidays. Student rate: <b>€3.30</b></p> <ul style="list-style-type: none"> <li>▪ Transportation : Bus pass or bike rental: €30/month.</li> <li>▪ Books: €80 (most of the books can be borrowed at the university libraries)</li> <li>▪ Miscellaneous : Phone: €30; Utilities: €30</li> </ul>